

Culver City Friends of the Library

Executive Board Meeting

December 18, 2012

Attending: John, Nancy, Laura, May, Sharon, Stephen, Wayne, Elaine, Aileen, Wanda and Lise

Opening remarks: Happy Birthday to John.

1. Call to order at 6:34

2. Reading and Approval of the minutes tabled until next meeting.

3. Reports:

A. Treasurer's Report, Wanda:

Receipts for December 2012 have been \$786.19. The book room sales are back up for this month to \$704.08

Expenses totaled \$97.02 month to date – for expense for the Snowless Snow Party. There is an invoice from Baker & Taylor for \$184.27 which needs approval.

The total cash available is \$222,084.

B. Book Sale Chairs' Report, Wayne and Steve:

Book donations are strong. Steve spoke with Laura and clarified the space they can use. We have more shelving and workspace than we thought.

The two book sales planned for 2013 will be May 18 and November 16 (with the craft fair). There will also be books provided for sale at the October membership Ice Cream Social.

We do not plan to have a booth with books for sale at Fiesta La Ballona, but instead participate with storytime and craft as we did this year.

C. Membership Chair's Report, Sharon:

We have 325 on the membership roles, Sharon is working to get the final renewals for 2012.

D. Program Chairs' Report, Aileen and May:

The December Snowless Snow Party was a great success, 86 people attended with many children lingering and participating in several activities.

No story time in January as the usual day of the first Tuesday of the month is January 1, and the library will be closed.

February 5 storytime is being finalized

March 5 will be Dave LaRose, CCUSD Superintendent

E. Publication Chair's Report, Lise:

Invitations to the Installation dinner will be mailed out on Thursday, with a group helping to fold and stamp on Thursday afternoon.

F. Librarian's Report, Laura:

Laura thanked the board for all their hard work and gave gifts to each board member. She is planning a Mardi Gras party for February.

3. Unfinished Business:

A. Library Improvement Update:

- Library will pay for the following with available developer fee funds: new carpet for entire building interior, painting entire building interior, kitchen enclosure in Meeting Room, furniture for Quiet Room and 2 small study rooms, new Check Out desk with self check equipment, window treatments throughout library.
- Culver City Friends of the Library will pay for new furniture for public space in Library except Children's area. This would include new tables and chairs, new lounge chairs and small tables and new computer furniture and chairs.
- Supervisor Ridley-Thomas's office will pay for upgraded lighting for entire interior public space \$250,000, end panels for shelves \$80,000 and new signage for interior \$60,000. We will be discussing options for additional funding with the Second District staff.
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- Nancy, Elaine and John met with Janice Pober from Sony. She is interested in participating in the project and will see what she is able to do. We are hoping she will be able to assist with the children's section, homework center and teen center.

B. World Book Night:

From <http://www.us.worldbooknight.org/about-us/what-we-do/how-it-works>

Each year, 30 books are chosen by an independent panel of librarians and booksellers. The authors of the books waive their royalties and the publishers agree to pay the costs of producing the specially-printed World Book Night U.S. editions. Bookstores and libraries sign up to be community host locations for the volunteer book givers. After the book titles are announced, members of the public apply to personally hand out 20 copies of a particular title in their community. World Book Night U.S. vets the applications, and the givers are chosen based on their ability to reach light and non-readers. The selected givers choose a local participating bookstore or library from which to pick up the 20 copies of their book, and World Book Night U.S. delivers the books to these host locations. Givers pick up their books in the week before World Book Night. On April 23rd, they give their books to those who don't regularly read and/or people who don't normally have access to printed books, for reasons of means or access.

Nancy presented World Book Night and the idea that we be a distribution place for givers to pick up their books. Lise so moved, Wayne seconded, motion passed.

Laura will see if we need to ask permission.

3. New Business

A. Annual Meeting and Installation Dinner:

Elaine looked into serving alcohol at the Dinner. It could cost up to \$1000, but might cost as little as \$250. Lise moved and Wayne seconded to allow up to \$300 to serve alcohol at the Installation Dinner.

Nancy is doing the program which will honor our awardees and present the new board.

B. Potential Business Partner – Yarns Unlimited:

Elaine moved and Aileen seconded to approach Yarns Unlimited about being a Library sponsor. Motion passed.

C. Sister Cities Anniversary Celebration:

The committee from the Sister Cities asked if we would participate in their event to be held on January 12 from 1 to 3. We will have story time and a craft in each of the 4 celebration rooms. Wanda motioned and Steve seconded to allot up to \$100 for supplies for this event. Motion passed.

D. Executive Board Meeting schedule for 2013.

The new executive board will confirm all the above mentioned dates and activities as well as look into moving the board meetings from the 3rd Tuesday of the month at their meeting in February. Tuesday is story time and every meeting is interrupted by children looking for story time which could be in the community room if we weren't.

Meeting adjourned at 7:35. Next Executive Board Meeting set for February 19th.

Respectfully submitted by Lise Friedman